

**COCONINO PLATEAU WATER ADVISORY COUNCIL  
COCONINO PLATEAU WATERSHED PARTNERSHIP  
JOINT  
BOARD/EXECUTIVE COMMITTEE MEETING MINUTES  
Friday, December 8, 2023**

**Meeting Location:  
Highlands Fire District Hirsch Center/Community Room  
3350 Old Munds Hwy, Flagstaff, AZ 86005**

**1. Call to Order**

Chair Austin Aslan called the meeting to order at approximately 9:00 A.M.

**PRESENT**

Pete Furman, City of Sedona  
Austin Aslan, City of Flagstaff  
Alicyn Gitlin, Sierra Club  
Jeronimo Vasquez, Coconino County, virtual  
Don Bills, USGS

**OTHERS PRESENT**

Ron Doba, CPWAC/CPWP  
Erin Young, City of Flagstaff, virtual  
Deborah Tosline, Reclamation, virtual  
Alan Dulaney, KVID  
Jon Mason, USGS  
Greg Nelson, Coconino County  
Kira Russo, Friends of the Rio  
Adam Hess, Coconino County, virtual  
Kevin Lane, ADWR  
Laney Meeker, ADWR

**2. Approval of the Minutes from the 10/27/2023 CPWAC/CPWP Board/Executive Committee Meeting**

Don Bills made a motion to approve the minutes. The motion was seconded by Pete Furman and carried.

**3. Consideration of Award of Contract for WESA Dashboard Development**

Ron Doba reported the TAC reviewed two proposals that were submitted from Westland Resources and Matrix New World Engineering. The TAC is recommending the Board award the contract to Westland Resources in the amount of \$31,000. Alicyn questioned whether there may be any conflict due to the work Westland is doing for Stilo in Tusayan. Ron explained the scope of the project and indicated it should not be a conflict. Pete Furman made a motion to approve the contract. The motion was seconded by Don Bills and carried.

#### **4. Consideration of CPWAC Budget for CY2024**

Ron reviewed the budget proposal. He is recommending a 6% increase in funding requests from our funding partners to maintain the reserve level of one year's operating expenses. An annual 6% increase for the next few years will offset the need for a much larger increase in the future. The Board reduced funding requests by 50% in 2016, recognizing the need for future increases or program cutbacks. Pete Furman made a motion to approve the proposed CPWAC Budget for CY2024. The motion was seconded by Alicyn Gitlin and carried.

#### **5. Consideration of CPWP Budget for CY2024**

Ron reviewed the budget proposal. The budget has been reduced this year due to the website rebuilding that was completed this year and is not required. Don Bills made a motion to approve the proposed CPWP Budget for CY2024. The motion was seconded by Pete Furman and carried.

#### **6. Consideration of CPWAC Coordinator Agreement for CY2024**

Ron reviewed his Agreement proposal for CY2024. The scope remains the same and he is requesting a 3% adjustment to his fees. The Board wished to act on both the CPWAC and CPWP Agreements in one motion. Pete Furman made a motion to approve both the CPWAC and CPWP Agreements. The motion was seconded by Austin Aslan and carried.

#### **7. Consideration of CPWP Coordinator Agreement for CY2024**

Action on this item was taken previously.

#### **8. Consideration of CPWAC/CPWP CY 2014 Meeting Schedule**

Ron reviewed the proposed meeting schedule. Alicyn Gitlin made a motion to approve the schedule. The motion was seconded by Pete Furman and carried.

#### **9. Financial Reports**

Ron reviewed the financial reports for the CPWAC and CPWP. Alicyn asked if the Doodle service was used very much, and discussion took place whether it is needed. Ron will evaluate usage, cost and options and was given the direction to use his best judgement on continuing the service.

#### **10. Agenda for January 26, 2024, Meeting, Virtual**

Ron indicated he was working with EKN Development to try and get a presentation for January on Camper Village. They indicated they were completing their site plan and would be willing to do so when completed.

#### **11. CPWAC/CPWP Board/Executive Committee Adjournment**

The Board adjourned at 9:52 AM.